



SOUTH WEST HERTS CONSORTIUM SCHOOLS
PO Box 2439, Watford, Herts. WD18 IUZ

Dear Colleague,

February 2018

Secondary Transfer 2019 – Testing Before Preference

Thank you for your support with the SW Herts Admissions testing before preference process, so that potential applicants to our schools can take the admission tests. This notice is intended to remind you of the system and to provide you with information to pass on to the parents of pupils about to go through the secondary transfer process. We are very grateful for your help.

The parents of any child currently in Year 5, who might apply for a place in Y7 in 2019 at any of the Consortium schools under test criteria, will need to register with the Consortium. The best way to do this is via the SW Herts Admissions Consortium website which can be found at <http://www.swhertsschools.org.uk>

Registration to take the tests will open on Monday 30th April and close on Friday 22nd June. The period in which parents can register this year is set over seven weeks and parents should be reminded that **no late registrations will be accepted.**

Prior to registering for the tests, we advocate that parents ensure that their child is eligible for a place at a preferred school under that school's admissions criteria. Admission arrangements are published on each school's website and if the child is not eligible, there is no point in that child taking any of the tests. This averts confusion and disappointment at a later stage.

Parents of children with special needs that will require their allocated test centre to make particular support arrangements will be required to send written evidence after test registration, quoting their child's full name, date of birth and South West Herts Reference number. Please either email the documents to the Test Co-Ordinator at swhsconsortium@gmail.com or by post to The Test Co-Ordinator, South West Herts Schools Tests, P.O. Box 2439, Watford, WD18 IUZ. It is very important that parents do this so the paperwork is received by Friday 22nd June, at the latest.

Parents will require written support from the primary school Headteacher, stating the arrangements usually made at school. Parents should be reminded that it is not the responsibility of the Primary School to ensure we have received their written evidence.

The test centre will be allocated, based on primary school postcode, by Wednesday 4th July. This has absolutely no bearing on parents' eventual secondary school preferences.

Key Testing Dates 2018 for Secondary Transfer 2019

Date - 2018	Test
Monday 30 th April	Online registration for the tests opens
Friday 22 nd June	Online registration closes
Wednesday 4 th July	Parents informed of test venue
Saturday 8 th September	Academic test
Thursday 14 th September	Music aptitude test
Friday 14 th September or Tuesday 18 th September*	Queens' School sports aptitude test
w/c Monday 24 th September	Start of second round music tests
Wednesday 17 th October	Scores notified to parents
Wednesday 31 st October	Secondary application deadline

*Sports Test date is allocated on an alphabetical basis **which cannot be changed**.

Please contact any of the Consortium schools if any of this information is unclear:

Parmiter's, Queens', Rickmansworth, St Clement Danes, Croxley Danes, Watford Grammar School for Boys and Watford Grammar School for Girls.

The South West Herts Consortium Schools